

470  
SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



FROM: TLMA

SUBMITTAL DATE: January 7, 2003

SUBJECT: VEHICLE ABATEMENT SERVICES

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the independent contractor agreement with Steve's Towing, in the amount of \$200,000 pursuant to California Code Section 23000;
2. Authorize the Purchasing Agent to execute the agreement on behalf of the County and to exercise the option to renew annually for one (1) additional year ending June 30, 2004.

**BACKGROUND:** As designated by the Board of Supervisors, the Department of Building and Safety, Code Enforcement Division (referred to as "Code Enforcement"), has the responsibility to abate by removal all vehicles and parts thereof deemed as abandoned, junked, wrecked, dismantled, or inoperative from private or public property, in accordance with the State of California Vehicle code, Section 22660, Department of Motor Vehicle Reg. 18.050 and County of Riverside Ordinance Number 520.6.

County Purchasing issued request for proposal number 031 to provide for vehicle abatement services on September 09, 2002. Solicitations were sent to 14 potential bidders and advertised on the Internet. Two responses were received with costs ranging from \$30 to \$35 per vehicle throughout the geographical boundaries of the County. Staff members from the Transportation and Land Management Agency evaluated the proposals according to the criteria specified in the RFP, including the ability to meet the detailed requirements of the scope and overall cost to the County. The overall low bidder was Steve's Towing. No additional County funds are being requested.

(Continued on Page 2)

  
NICK ANDERSON  
Deputy Director of Building & Safety

**FINANCIAL DATA:**

CURRENT YEAR COST: \$ 68,000

ANNUAL COST: \$ 200,000

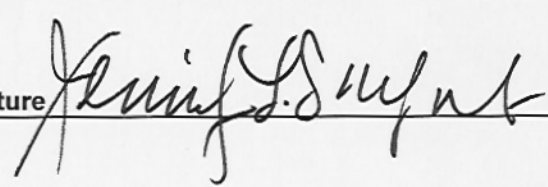
NET COUNTY COST: \$ 43,520

IN CURRENT YEAR BUDGET: YES NO

BUDGET ADJUSTMENT: YES NO FOR FY: 02/03

SOURCE OF FUNDS: Fines & Fees 36% / General Fund 64%

C.E.O. RECOMMENDATION: **APPROVE**

County Executive Officer Signature 

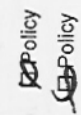
Prev. Agn. ref.  
NONE

Dist.  
ALL

AGENDA NO.

3.17

Purchasing:   
ASST. Director

Policy 

Consent  
 Consent

Department Recommendation:  
Per Executive Office:

RECEIVED  
COUNTY OF RIVERSIDE  
JAN 10 2003

**PRICE REASONABLENESS:**

Pricing is based on a competitive comparison between all bids submitted with the lowest vendor, Steve's Towing being recommended for award.

**REVIEW/APPROVAL:** The Purchasing Agent concurs with this request.

## Form 11 Attachment Contract/Lease/Purchase Summary Data

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> <b>Contract</b><br><input type="checkbox"/> Approval/Renewal<br><input type="checkbox"/> Sole Source<br><input checked="" type="checkbox"/> Personal Services<br><input type="checkbox"/> Independent Contractor<br><input type="checkbox"/> Other than low Bid<br><input type="checkbox"/> Change Order | <input type="checkbox"/> <b>Lease</b><br><input type="checkbox"/> Approval/Renewal<br><input type="checkbox"/> Multi-Year Lease<br><input type="checkbox"/> Equipment<br><input type="checkbox"/> Real Property<br><input type="checkbox"/> Change Order | <input type="checkbox"/> <b>Purchase</b><br><input type="checkbox"/> Sole Source<br><input type="checkbox"/> Other Than Low Bid<br><input type="checkbox"/> Change Order |
|---|--|--|

<b>User Department:</b>	Transportation Land Management Agency
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Selection Committee Member Names Annette Paturzo & Mike Penhall	
Minority Status: <input type="checkbox"/> M <input type="checkbox"/> W <input type="checkbox"/> DV <input checked="" type="checkbox"/> None	
Local Preferences Applied: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Effected Award? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

<b>Vendor/Lessor Name:</b>	Steve's Towing
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<b>Vendor/Lessor Location:</b>	Rancho Cucamonga, CA
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**Applicable Board Policy #**

**Comments:**

**RFQ/RFP Process:**

Date Mailed: 9/9/02  
 Response Date: 9/23/02  
 # of Responses: two  
 # of Qualified Responses: two

**Bidding Process:**

Bid Range: \$30 to \$35  
 Local Bid Range: none  
 Responsive and  
 Responsible Bid Range: \$30 to \$35  
 Local Preference Award Cost: N/A  
 Local Preference FYTD Cost: N/A

### Contract/Lease Renewals Only Proposed Differences

Existing Agreement Items

N/A

Proposed Agreement Items

N/A